



OK

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #1

790433
08/28/2008 PERSONA
\$9.00 NOTICE

BOARD OF COMMISSIONERS
REGULAR MEETING

Meeting Date: Tuesday, September 2, 2008
Meeting Time: 6:30 p.m.
Posting Date: Thursday, August 28, 2008
Location: 1620 Isom St.
Houston, Texas 77039
Board Room

AGENDA

- 1. Call to order
2. Invocation
3. Roll Call of Commissioners
4. Adoption of agenda
5. Open Forum*
6. Open Comments from Board of Commissioners
7. Review and possibly approve all Meeting Minutes
8. Treasurer's Report
9. Authorize payment of bills
10. Committee Reports
a. Building Committee
1. Update on purchase and construction of improvements of 2800 Aldine Bender (JM/MS)
2. Discuss and possibly approve purchase of furnishings, equipment and/or supplies for 2800 Aldine Bender improvements (JM)
3. Discuss and possibly approve Building Committee Charter (MS)
4. Appoint Board members and District personnel to Building Committee, if necessary (MS)
5. Announce next Budget Committee meeting
b. Budget Committee
1. Update on preparation of District budget for 2009 (HK)
2. Discuss and possibly approve Budget Committee Charter (MS)
3. Appoint Board members and District personnel to Budget Committee, if necessary (MS)
4. Announce next Budget Committee meeting
c. Audit and Compliance Committee
1. Discuss and possibly approve selection and/or hiring of new outside audit firm (HK/CS)
2. Discuss and possibly approve amending District By-laws to change name of Audit Committee to Audit and Compliance Committee (MS)
3. Discuss and possibly approve Audit and Compliance Committee Charter (MS)
4. Appoint Board members and District personnel to Audit and Compliance Committee, if necessary (MS)
5. Announce next Audit and Compliance Committee meeting
11. Executive Director's Report
12. Medical Director's Report
13. Discuss and possibly approve application and procedures for appointment of Commissioners (CS/MS)
14. Discuss and possibly approve purchase of CARE Memory Band health information bracelet and programs related to distribution of same to constituents (JM/KM)
15. Discuss and possibly approve procedures and forms for evaluation of all District employees, including process for anonymous employee evaluation of supervisors and Executive Director (CS/JC)
16. Discuss and possibly approve employment contract for Mark Smith, General Counsel (CS)
17. Adjourn to closed session
a. Meeting closed for the purposes to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public employee - Tex. Gov't Code § 551.074(a) (1).
b. Confer with attorney re: pending or threatened litigation - Tex. Gov't Code § 551.071(1) (A).
c. Receive advice from attorney regarding legal issues - Tex. Gov't Code § 551.071(2).
d. Discussion regarding the purchase, exchange, lease, or value of real property - Tex. Gov't Code § 551.072.
18. Possible action on closed session
19. Announce next board meeting
20. Adjourn

FILED
2008 AUG 28 PM 1:07
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*Persons wishing to speak before the board may speak one time only and will be limited to 5 minutes per speaker

Virginia Bazan by Mark Smith
Secretary

