



HARRIS COUNTY EMERGENCY SERVICES DISTRICT #1

2

BOARD OF COMMISSIONERS
REGULAR MEETING

875614
03/26/2010 PERSONAL
\$9.00 NOTICE

Meeting Date: Tuesday, March 30, 2010
Meeting Time: 9 a.m.
Posting Date: Friday, March 26, 2010

Location: 2800 Aldine Bender
Houston, Texas 77032
Crisis Room

AGENDA

1. Call to order
2. Roll Call of Commissioners
3. Invocation
4. Adjourn to closed session
 - a. Meeting closed for the purposes to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public employee, up to and including Commissioners, Executive Director, and potential appointees to the Board of Commissioners - Tex. Gov't Code § 551.074(a) (1).
 - b. Confer with attorney re: pending or threatened litigation - Tex. Gov't Code § 551.071(1) (A).
 - c. Receive advice from attorney regarding legal issues - Tex. Gov't Code § 551.071(2).
 - d. Discussion regarding the purchase, exchange, lease, or value of real property - Tex. Gov't Code § 551.072.
5. Possible action on closed session
6. Oath of Office for Commissioner Appointee Shirley Reed
7. Adoption of agenda
8. Open Forum*
9. Open Comments from the Board of Commissioners
10. Presentation of 2009 Audit from Gainer, Donnelly & Desroches (CS)
11. Review and possibly approve all Meeting Minutes
12. Treasurer's Report
13. Authorize payment of bills
14. Committee Reports
 - a. Building Committee
 1. Building Committee Report
 2. Discuss and possibly approve on-going construction projects (JH)
 3. Announce next Building Committee meeting
 - b. Budget Committee
 1. Budget Committee Report
 2. Announce next Budget Committee meeting
 - c. Audit and Compliance Committee
 1. Audit Committee Report
 2. Announce next Audit Committee meeting
15. Executive Director's Report
16. Medical Director's Report
17. Election of Board Officers (VB)
18. Discuss and possibly approve cancellation of contract with Docutap (JH)
19. Discuss and possibly approve contracting with T-System (JH)
20. Discuss and possibly approve purchase of e-mail software and server (JH)
21. Discuss and possibly approve issuing District credit card to James Jelinek with appropriate spending limits (JH)
22. Discuss and possibly approve amendments to District's organization chart (JH)
23. Discuss and possibly approve job descriptions (JH)
24. Discuss and possibly approve new District Policies and Procedures – Sections 1000, 1100 and 1200 (JH)
25. Discuss and possibly approve contract for employment background checks (MS)
26. Discuss and possibly approve contract for employee drug screening (JH)
27. Discuss and possibly approve shipping costs for delivery of new ambulances (JH)
28. Adjourn to closed session

Shirley R. Reed
COUNTY CLERK
HARRIS COUNTY, TEXAS

2010 MAR 26 PM 3:06

FILED

- a. Meeting closed for the purposes to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public employee, up to and including Commissioners, Executive Director, and potential appointees to the Board of Commissioners - Tex. Gov't Code § 551.074(a) (1).
- b. Confer with attorney re: pending or threatened litigation - Tex. Gov't Code § 551.071(1) (A).
- c. Receive advice from attorney regarding legal issues - Tex. Gov't Code § 551.071(2).
- d. Discussion regarding the purchase, exchange, lease, or value of real property - Tex. Gov't Code § 551.072.

29. Possible action on closed session
30. Announce next board meeting
31. Adjourn

*Persons wishing to speak before the board may speak one time only and will be limited to 5 minutes per speaker

Virginia Bazan by cp
Virginia Bazan by Caryn Papantonakis
Secretary

